

**Sackets Harbor Central School District
2014-2015 Budget Calendar**

BOE Approved
11/19/2013

2013

November 19th Budget Calendar to the Board of Education
Discussion of Preliminary Budget items with Board
Distribution of Budget Development Materials
December 10th Discussion of Preliminary Budget items with Board
December 18th Preliminary budgets submitted by all departments

2014

January 1st - Budget Study Sessions - Review/Revise budget requests
February 25th

January 21st Discussion of Preliminary Budget items with Board

February 25th Discussion of BOCES Services budget with Board
Tax levy limit calculation review/adoption

March 1st Tax levy limit calculation submission

February 26th - Budget Study Sessions - Continue review of budget and Property
March 18th Tax Impact

March 18th Board of Education meeting – Present Preliminary Budget Plan
Board of Education adopts Legal Notice
Review of Final BOCES service request

April 5th Publication deadline – legal notice of date, time, and place of School Budget Hearing
and Annual Budget Vote (4/4, 4/18, 5/2, 5/9) - 45 days before date of budget vote

March 25th or Board of Education Budget Workshop – Final Budget Presentation
April 8th Board of Education **adopts** Budget and Property Tax Report Card

March 26th or Transmit Property Tax Report Card to SED and send to local newspaper (within 24
April 9th hours of budget adoption)

April 8th Board of Education Meeting
Appointment of Election Inspectors

April 21st Deadline for Petitions for Nominations of Board of Education Candidates (30 days
preceding budget vote)

April 22nd Lot drawing for determination of order of listing Board candidates on ballot

April 24th Finalize Budget Statement for printing to be made available upon request (14-21 days
prior to annual meeting – 5/20/14)

May 13th Budget Hearing held at Board Meeting – Line Item budget available for all District
Residents (7-14 days prior to budget vote)

May 14th Budget Notice (Postcard) mailed to all District Residents (after budget hearing but no
later than 6 days prior to the vote)
Absentee ballots mailed to permanently disabled registered voters

May 20th Annual Budget Vote/Meeting